

BETTER BE PREPARED!

GATHER ALL YOUR IMPORTANT DOCUMENTS AND HAVE THEM READY

Have all your documents together and well organized. This will be very useful in case you and your family need to be separated. This is what you need:

1. Important Documents (of each family member):



Birth Certificate, Marriage or Divorce Certificate, Death Certificate



Identity Documents:

Passport and consular registration, visas, citizen's documents, among others

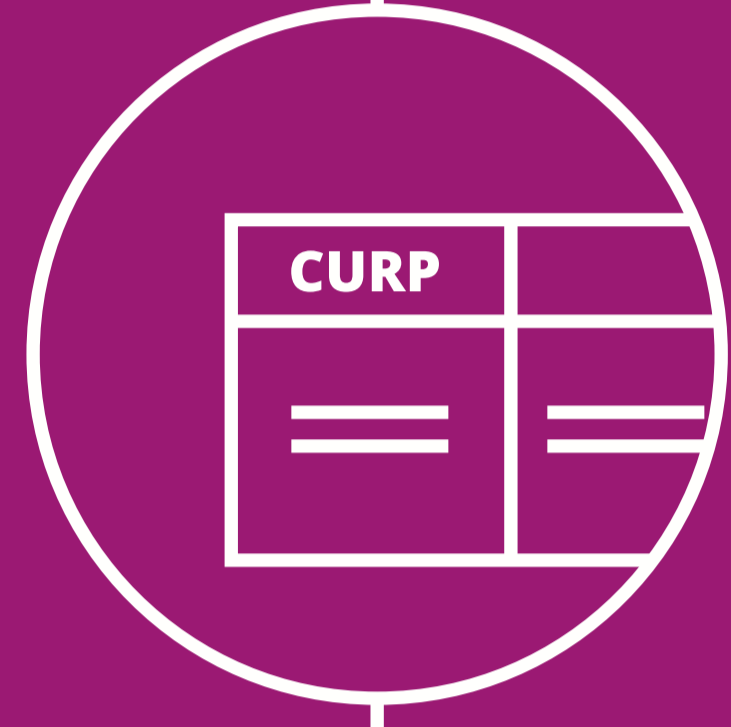


Testament / Will



Fiscal Documents:

Filiation, tax returns, property tax payments and similar, location of your accountant



Unique Population Registration Code (CURP)



Retirement and benefit documents for both countries:

AFORE or retirement fund; social insurance affiliation card, military benefits, health benefits, social security, among others



Driver's License



Agreements with business partners, inventories, financial statements, and assets valuation



Diplomas and Academic Transcripts



Employment Documents:

Contracts, receipts or certificates



Documents related to financial operations, accounts and valuable assets such as: deposit, savings or investment accounts; keys and codes to safety boxes, leasing contracts; credits, loans or mortgages; Title deeds (house, car, business); and insurance policies



Powers of Attorney, both for use in Mexico and US



Contact information of friends and family in Mexico and the US

It is advisable to **have one or two copies of all these documents** (you can have one in digital format in a hard drive or USB). Ask a friend or a relative you trust to save a copy for you, in case you need them.

2. Consider a power of attorney



With this document you **appoint a person to represent you** and perform administrative and legal processes on your behalf, such as purchasing, selling, recording as public deed or managing properties, withdrawing money and managing bank accounts, among other relevant matters. Ask the consulate whether it is necessary to have the power certified and if so, if they can certify it.

Watch out! Do not be fooled



Scammers exist. Some people pretend to be accredited lawyers or immigrant experts, so it is important to confirm their experience. It is better to **go to the consulate to receive free assistance**.